

RENEWING MEMBERSHIP IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND

WHEREAS, THE Public Housing Authorities in the State of New Jersey are permitted to join together to form a Joint Insurance Fund as permitted by NJSA 40A:1036; and 42 U.S.C. 14-37 et.seq.; and

WHEREAS, the statues regulating the creation and establishment of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such fund; and

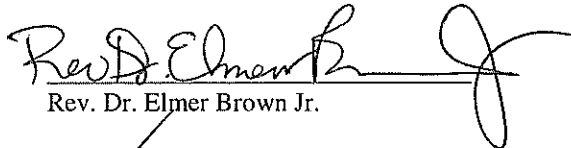
WHEREAS, the governing body of the Salem Housing Authority has determined that membership in the Joint Insurance Fund is in the best interest of the Authority.

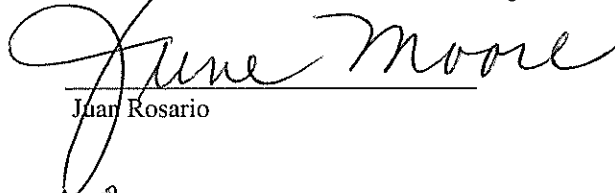
NOW THEREFORE, BE IT RESOLVED, that the governing body of the Salem Housing Authority does hereby resolve and agree to renew its membership in the NJPHA Joint Insurance Fund, effective January 1, 2014 to expire on December 31, 2016 for the purpose of establishing the following types of coverage:

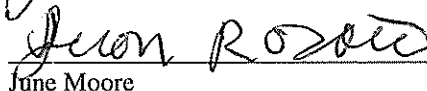
1. Workers' Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle
5. Public Officials Liability/Employment Practices Liability

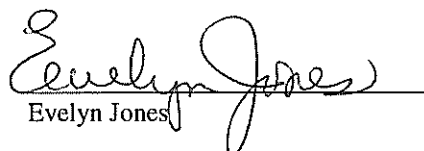
BE IT FURTHER RESOLVED that the Executive Director is authorized to execute the application for membership and the accompanying certification on behalf of the Salem Housing Authority and

BE IT FURTHER RESOLVED that the governing body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying their membership in the FUND as are required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said document shall become effective only upon the applicant's admission to the FUND following approval by the FUND, passage by the Authority of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.


Rev. Dr. Elmer Brown Jr.


Juan Rosario


June Moore


Evelyn Jones

Tyrus Davis

Rev. Dr. Holland Fields

Date:

6/27/2013

Attest:

Paul Dice, Secretary


SALEM HOUSING AUTHORITY

HOUSING AUTHORITY-WIDE BUDGET
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014

	Consolidated Budget
	FYE Sept. 30, 2014
Dwelling Rentals	\$ 519,000
Non-dwelling Rentals	15,000
PFS Operating Subsidy	829,000
Investment Income	100
Transfer from Capital Fund	77,983
Other Income	8,400
Housing Assistance Payment Subsidy	225,984
Voucher Program Administrative Fee Revenue	20,355
Total Income	1,695,822
Administrative Salaries	71,401
Administrative Benefits	65,407
Millville HA Management Fees	85,000
Millville HA Voucher Program Fees	20,355
Legal	36,000
Bad Debts	15,570
Staff & Commissioner Training	6,000
Accounting	28,000
Audit	9,000
Telecommunications	7,200
Computer Operations	12,000
Administrative Other	32,500
Total Administrative	388,433
Resident Services Materials	2,000
Resident services Contracts	1,000
Total Tenant Services	3,000
Gas	125,181
Electric	328,422
Water & Sewer	141,012
Total Utilities	594,615
Maintenance Salaries	76,938
Benefits	79,558
Materials	53,500
Trash Removal	42,084
Exterminating Contract	24,000
Plumbing/Electrical Service	15,000
HVAC Service	5,000
Painting Contract	6,500
Vehicles	13,500
Fire Alarm Test & Insp.	4,000
Elevator contract	12,000
Miscellaneous Contracts	25,000
Total Maintenance	357,080
Security / Lease Enforcement Salaries	-
Employee Benefits	-
Materials	-
Total security / Lease Enforcement	-
Insurance	92,000
PILOT	-
Housing Assistance Payments	225,984
Other	-
Total General Expenses	317,984
Total Expenses	1,661,112
Cash Flow from Operations	\$ 34,710

Salem Housing Authority
 Public Housing Budget For the Year Ended September 30, 2014
 October 1, 2013 - September 30, 2014

REVENUE

Dwelling Rentals	\$ 519,000
Non-dwelling Rentals	15,000
Non-Utility Subsidy	427,948
Utility Subsidy	566,060
Add-on Subsidies	16,968
Proration (unfunded)	(181,976)
Transfer From Capital Fund	77,983
Investment Income	100
Other Income	8,400
Total Revenue	\$ 1,449,483

EXPENSES

Administrative Salaries	\$ 71,401
Benefits	65,407
Audit	9,000
Millville HA Management Fee	85,000
Bad Debts	15,570
Telecommunications	7,200
Computer Support	12,000
Legal	36,000
Staff & Commissioner Training & Travel	6,000
Administrative Other	60,500
Total Administrative	\$ 368,078

Resident Services Salaries	\$ -
Benefits	-
Resident Services Materials	2,000
Resident Services Contracts	1,000
Total Tenant Services	\$ 3,000

Gas	\$ 125,181
Electric	328,422
Water/Sewer	141,012
Total Utilities	\$ 594,615

Maintenance Salaries	\$ 76,938
Benefits	79,558
Materials	53,500
Trash Removal	42,084
Exterminating Contract	24,000
Plumbing/Electrical Service	15,000
HVAC Service	5,000
Painting / Unit Turnaround	6,500
Lawn Care	13,500
Fire Alarm Test & Insp.	4,000
Elevator Contract	12,000

Salem Housing Authority
Public Housing Budget For the Year Ended September 30, 2014
October 1, 2013 - September 30, 2014

Miscellaneous Contracts	25,000
Total Maintenance	\$ 357,080
Security Labor	\$ -
Benefits	-
Materials	-
Contracts	-
Total Protective Services	\$ -
Insurance	\$ 92,000
PILOT	-
Other	-
Total General Expenses	\$ 92,000
Total Expenses	\$ 1,414,773
Cash Flow from Operations	\$ 34,710

**SALEM HOUSING AUTHORITY
DETAIL OF OTHER ADMINISTRATIVE EXPENSES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014**

SUNDRY ADMINISTRATIVE EXPENSES

Tenant Background Checks	1,200
Equipment Leasing & Service	2,800
Office Supplies	4,800
Advertising	2,000
Postage	3,000
Memberships / Dues	300
Payroll Processing Fees	4,800
Accounting	28,000
Internet Service	3,600
Sundry Administrative Expense	10,000
Total Sundry Administrative Expenses	\$ 60,500

**SALEM HOUSING AUTHORITY
BUDGET FOR HOUSING CHOICE VOUCHER PROGRAM
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014**

REVENUE	
HAP Subsidy	\$ 225,984
Admin. Fee Subsidy	20,355
Total Revenue	\$ 246,339
EXPENSES	
Salaries	\$ -
Employee Benefits	-
Audit Fees	-
HAP Expense	225,984
Sundry Administrative Expense - MHA	20,355
Total Congregate Program Expenses	\$ 246,339
 Net Cash Flow	 <u><u>\$ -</u></u>

**SALEM HOUSING AUTHORITY
SCHEDULE OF PROPOSED SALARIES AND POSITIONS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2014**

POSITION	EMPLOYEE	CURRENT	BUDGETED	Admin.	Maint.
		SALARY	SALARY		
Housing Manager	F. Dickerson	37,334	38,080	38,080	
Assistant Housing Manager	L. Frisby	32,667	33,321	33,321	-
Maint. Repairer Full-time	A. Fullerton	32,332	32,979	-	32,979
Maint. Repairer Part-time	W. Jackson	10,930	11,149	-	11,149
Maint. Repairer Part-time	I. Shorter	11,367	11,595		11,595
Maint. Repairer Full-time	R. Maldonado	20,800	21,216	-	21,216
Retiree Medical Benefits	Retirees				
	Total	145,430	148,339	71,401	76,938

	Current Monthly Benefit Costs					Employee Deductions	Budgeted				
	Medical	Prescript.	Dental	Vision	Total		Ann. Med. Incl. Incr.	Pension Estd.	FICA	SUI/DI	Total Benefits
	641.48	183.09	21.84	50.00	896.41	(682.24)	10,478	10,782	2,913	252	24,425
	673.64	183.09	39.48	50.00	946.21	(596.96)	11,183	9,434	2,549	283	23,450
	649.56	183.09	39.48	50.00	922.13	(660.14)	10,820	9,337	2,523	252	22,932
	-	-	-	-	-	-	-	3,157	853	95	4,104
	-	-	-	-	-	-	-	3,283	887	99	4,268
	1,299.12	366.19	68.62	50.00	1,783.93	(660.14)	21,550	6,007	1,623	180	29,360
	2,925.74				2,925.74		36,425				36,425
	-	-	-	-	-	-	-	-	-	-	-
	6,189.54	915.46	169.42	200.00	7,474.42	(2,599.48)	90,457	42,000	11,348	1,160	144,965

ALLOCATION OF BENEFITS	
Maintenance Administration	\$ 65,407
Maintenance Maintenance	79,558
Total	144,965