

The Housing Authority of the City of Salem

Resolution No. 30 of 2024

Resolution Acknowledging Personal Review of the Annual Audit and Submission to the Local Finance Board

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and,

WHEREAS, the annual audit report for the fiscal year ended **September 30, 2023** has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15, and,

WHEREAS, the Annual Report of Audit for the year ending September 30, 2023 has been filed by a Certified Public Accountant pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and,

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **Housing Authority of the City of Salem** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **September 30, 2023**, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SALEM that the Executive Director is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz	X		X			
Commissioner Nichols			X			
Commissioner Henson						X
Commissioner Johnson			X			
Commissioner Lewis		X	X			
Commissioner Wood						X

The Housing Authority of the City of Salem

Resolution No. 31 of 2024

**Resolution Awarding A Lawn Care And Snow Removal Services Contract
And Authorizing the Executive Director to Execute An Agreement
With
Team Reed Landscaping, Incorporated**

WHEREAS, the Housing Authority of the City of Salem (“SHA”) requested bids, under Local Public Contracts Law, for lawn care and snow removal services; and,

WHEREAS, the SHA received one bid in response to the request for bids; and,

WHEREAS, the bid received from Team Reed, Incorporated is considered the lowest responsible bidder; and,

WHEREAS, Team Reed, Incorporated has provided a yearly cost for May 1, 2024 through April 30, 2025 in the amount of \$59,900.00; and, for the year May 1, 2025 through April 30, 2026 in the amount of \$65,000.00.

**NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF
THE CITY OF SALEM THAT:**

1. The bid received from Team Reed, Incorporated is accepted.
2. The Executive Director is hereby authorized to execute a service contract with Team Reed, Incorporated, as well as any other documentation required for this contract, on behalf of the SHA.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz	X		X			
Commissioner Nichols			X			
Commissioner Henson						X
Commissioner Johnson		X	X			
Commissioner Lewis			X			
Commissioner Wood						X

The Housing Authority of the City of Salem

Resolution No. 32 of 2024

**Resolution Awarding A Contract for Outdoor Lighting And Replacements at
West Side Court Development And Authorizing the Executive Director to
Execute An Agreement
With
Northeast Electrical Services, L.L.C.**

WHEREAS, the Housing Authority of the City of Salem (“SHA”) requested bids, under Local Public Contracts Law, for outdoor lighting and replacement services; and,

WHEREAS, the SHA received one bid in response to the request for bids; and,

WHEREAS, the bid received from Northeast Electrical Services, L.L.C. is considered the lowest responsible bidder; and,

WHEREAS, Northeast Electrical Services, L.L.C. has provided a cost for all work and labor in the amount of \$49,500.00.

NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SALEM THAT:

1. The bid received from Northeast Electrical Services, L.L.C. is accepted.
2. The Executive Director is hereby authorized to execute a service contract with Northeast Electrical Services, L.L.C. as well as any other documentation required for this contract, on behalf of the SHA.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz	X		X			
Commissioner Nichols			X			
Commissioner Henson						X
Commissioner Johnson			X			
Commissioner Lewis		X	X			
Commissioner Wood						X

The Housing Authority of the City of Salem

Resolution No. 33 of 2024

**RESOLUTION AUTHORIZING A RIGHT OF ENTRY AGREEMENT
WITH
BROWNFIELD REDEVELOPMENT SOLUTIONS, INCORPORATED**

WHEREAS, the Housing Authority of the City of Salem (“SHA”) is the owner of certain real property known as Block 46.01 Lot 1 and Block 46.02 Lot 1 as shown on the tax map of the City of Salem (hereinafter "Property"); and,

WHEREAS, Brownfield Redevelopment Solutions, Inc. (“BRS”) is an agent of The City of Salem, who is seeking to conduct environmental assessment of the Property; and,

WHEREAS, the City of Salem has directed BRS to perform environmental assessment activities at the Property; and,

WHEREAS, BRS, and BRS' respective agents, require access to the Property in order to conduct environmental assessment activities at the Property; and,

WHEREAS, the SHA has indicated its willingness to allow BRS to conduct environmental assessment activities at the Property; and,

WHEREAS, the SHA has agreed to grant BRS and BRS’ respective agents, access to the Property to conduct environmental assessment activities at the Property subject to the Right of Entry Agreement attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SALEM THAT:

1. The Right of Entry Agreement attached hereto as Exhibit A is approved.
2. The Executive Director is authorized to sign the Right of Entry Agreement on behalf of the SHA.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz			X			
Commissioner Nichols		X	X			
Commissioner Henson						X
Commissioner Johnson			X			
Commissioner Lewis	X		X			
Commissioner Wood						X

The Housing Authority of the City of Salem

Resolution No. 34 of 2024

**Resolution Approving the Payment of Bills for the
Housing Authority of the City of Salem**

WHEREAS, the City of Salem Housing Authority has incurred bills for the months of May and June 2024; and,

WHEREAS, the Board of Commissioners have reviewed the attached list of invoices and charges for services rendered.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SALEM THAT the attached list of invoices and charges incurred are authorized and approved for payment. The designated Board of Commissioners are authorized to sign the checks.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz		X	X			
Commissioner Nichols			X			
Commissioner Henson						X
Commissioner Johnson			X			
Commissioner Lewis	X		X			
Commissioner Wood						X