

The Housing Authority of the City of Salem

Resolution No. 25 of 2024

**RESOLUTION AUTHORIZING CONTRACT WITH THE EXECUTIVE DIRECTOR**

**WHEREAS**, The Salem Housing Authority (“SHA”), is a public body created and organized pursuant to and in accordance with the provisions of the Laws of the State of New Jersey; and

**WHEREAS**, the SHA requires the services of an Executive Director; and

**WHEREAS**, the SHA has hired Karen Upshaw, Esq. as Executive Director; and

**WHEREAS**, a contract with Karen Upshaw, Esq. has been prepared and attached hereto as Exhibit A; and

**WHEREAS**, the members of the SHA have reviewed the proposed contract and approve of its terms and conditions.

**NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SALEM THAT:**

1. The contract attached hereto as Exhibit A is hereby approved.
2. The Chairperson is authorized to sign the attached contract on behalf of the SHA.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz						X
Commissioner Nichols			X			
Commissioner Henson		X	X			
Commissioner Lewis	X		X			
Commissioner Wood			X			
Commissioner Johnson			X			

The Housing Authority of the City of Salem

Resolution No. 26 of 2024

**Resolution Authorizing Executive Session**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Borough is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- (9) *Deliberations after public hearing.* Deliberations by the Borough occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

**WHEREAS**, the City of Salem Housing Authority (“SHA”) has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

**NOW, THEREFORE BE IT RESOLVED**, that the SHA will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Personnel and employment issues.

**BE IT FURTHER RESOLVED**, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz						X
Commissioner Nichols			X			
Commissioner Henson			X			
Commissioner Lewis	X		X			
Commissioner Wood			X			
Commissioner Johnson		X	X			

City of Salem Housing Authority

Resolution No. 27 of 2024

**Resolution Approving the Payment of Bills for the  
Housing Authority of the City of Salem**

**WHEREAS**, the City of Salem Housing Authority has incurred bills for the months of March and April 2024; and,

**WHEREAS**, the Board of Commissioners have reviewed the attached list of invoices and charges for services rendered.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SALEM HOUSING AUTHORITY THAT** the attached list of invoices and charges incurred are authorized and approved for payment. The designated Board of Commissioners are authorized to sign the checks.

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz						X
Commissioner Nichols		X	X			
Commissioner Henson			X			
Commissioner Lewis	X		X			
Commissioner Wood			X			
Commissioner Johnson			X			